# Tampa School Development Corporation Board of Directors Meeting Agenda | February 1, 2023

- I. Call Meeting to Order
- II. Approve January 2023 Meeting Minutes
- III. Board President's Report (Dana D.)
- IV. TSFC Organizational Update (Joe S.)
  - a. Finance & Business
    - i. Athletics & Arts Center
  - b. Construction
    - i. Administration Building
    - ii. Security Fence
  - c. Community Items
  - d. Regulatory items
  - e. President Emeritus
- V. Development (Nicole M.)
- VI. Principal's Report (Jen C.)
  - a. K-8 Student Update
  - b. Faculty Update
- VII. Early Childhood Update (Dr. Natalie)
  - a. Valentines's Day surprise for parent gifts
  - b. Field study for 2 year old room at Zoo Tampa on February 3<sup>rd</sup>
  - c. Dr Todt and Ms Chelsea are planning Professional Development Day on February 13<sup>th</sup> with focus on Centegix review (crisis alert platform), allergy/medical emergency response and classroom environment
- VIII. Secretary's Report (Amy P.)
  - IX. Disciplinary Committee's Report (Ashley V.)
  - X. Treasurer's Report (Katie T.)
  - XI. Parental Involvement Representative/Yvette Gonzalez
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

# Tampa School Development Corporation Board of Directors Meeting Minutes

February 1, 2023

I. Meeting called to order by President Dana Dowsett at 6:03 pm. Meeting held by Zoom teleconferencing, quorum confirmed.

Members Present: Dana Dowsett, Pres.

Members Absent: Therese Holmes, VP

Katie Tinley, Treas.

Liezette Felicione

Amy Pickford, Sec.

Ryan Luzod Ashley Valdes Julie Hillson Brad Abbey

School Representatives Present: Dr. Madeline O'Dea, President Emeritus

Joe Sansonetti, CEO

Jennifer Cisneros, Principal

Nicole Morgado, Dir. Business & Communications

Dr. Natalie Todt, EC Director

Yvette Gonzalez

- II. Motion was made by Katie Tinley, after review and discussion by the Board, to approve the Jan. 2023 meeting minutes. Motion was seconded by Amy Pickford and approved by the Board unanimously.
- III. School Board President's Report: (Dana Dowsett)

Dana had nothing to report at this time and turned the meeting over to, TSFC CEO, Joe Sansonetti for his updates.

- IV. TSFC Organizational Update (Joe Sansonetti, CEO)
  - a. Finance & Business: Athletics & Arts Center Building.
    - Joe reported that attorney Greg Hutt from Trenam Kemper Firm is going 1. over the actual details of the contract with DeLotto for the Athletics & Arts Center Building.

- 2. Legal Counsel for Valley Bank is signing the loan docs and preparing a bank check list for us as well as waiving the Bond performance. MEP is the next stage and meeting the trades.
- 3. Development Team is getting the word out and we should break ground in June.
- 4. The building plans had some revisions that caused us to go from 27 thousand to 25 thousand but the layout works.

## b. Regulatory Items:

1. Joe is working with Nicole and her team to prepare for Trinity's Annual Site Visit on march 9<sup>th</sup>.

#### c. President Emeritus:

1. Dr. O'Dea's Tea Time with staff as a development and team building tool was well received.

### V. Development: (Nicole Morgado)

- a. HUB Spot was a heavy lift but is complete.
- b. Social Media presence has been ramped up
- c. Working on Alumni Outreach
- d. Working on Brand with Spot On
- e. Working on forming an Advisory Committee for the Capital Campaign Fund. So far, we have Grace Northern Hudson, Brad Abbey, Julie Hillson, Sara Dale, and Roxanne & Manny Alvarez. An event will be held at the Oxford Exchange in March.
- f. Development Team has been working hard on making good contacts for The Capital Campaign and have already solicited donations and lots of interest in donating and naming rights. There is lots of interest in the project and the team is excited.
- g. Tomorrow the committee has an important meeting with the non-profit Community Foundation of Tampa Bay.

# VI. Principal's Report (Jennifer Cisneros, Principal)

- a. K-8 Student Update:
  - 1. Pleased with the results of Progress Monitoring 2.
  - 2. Field Studies are in full Swing.
  - 3. Working on growth plans/interventions
- b. Jennifer reported that Trinity has had lots of applicants applying for faculty positions.
- VII. Early Childhood Update: (Dr. Natalie Todt)

- a. EC staff will be working with the children on a special Valentine's Day surprise gift for parents.
- b. Working on enrollment for 2023-2024.
- c. The 2-year-old room is going on a field study to Zoo Tampa on Feb. 3rd
- d. Dr Todt and Ms. Chelsea are planning a Professional Development Day on Feb. 13<sup>th</sup> with focus on Centegix review (crisis alert platform), allergy/medical emergency response, and classroom environment
- e. EC is participating in Spirit Day "Team Colors"
- VIII. Secretary's Report: (Amy Pickford)

  Nothing to report at this time.
- IX. Disciplinary Committee's Report: (Ashley & Amy)

  Nothing to report at this time
- X. Treasurer's Report: (Katie Tinley)Katie reported that the Finance Committee approved the Budget.
- XI. Parent Involvement Representative: (Yvette Gonzalez)
  Nothing to report at this time
- XII. Old Business/New Business:

  No Old or New Business discussed at this time
- XIII. Public Comment on Agenda or Non-Agenda Items:
  No Public Comments at this time
- XIV. **Motion** was made by Dana Dowsett to adjourn Meeting. **Motion** was seconded by Amy Pickford. Board Meeting adjourned unanimously at 6.52pm.

Amelia "Amy" Pickford, Sec. 3/1/2023

Dana Dowsett, Pres. 3/01/2023